

C. Penalties:

1. Criteria:

Penalties are instituted when a student asks for a C-School, receives orders to it, and then fails to attend or complete the class for any reason other than one that is emergent medical, death, family or work related or

After appearing for a class, fails to remain for any reason other than those stated above.

Students can also be dismissed from a class for reasons such as:

Being disruptive;

Failure to perform class assignments;

Failure to wear the proper uniform; or

Failure to comply with CG regulations, policies, or procedures.

2. Type:

Penalties stemming from C-School matters normally entail revocation of C-School orders and ineligibility to attend future C-Schools. Penalties are determined through consultation between the DIRAUX, CG-5421 Training Manager, and DC-T with the following factors taken into consideration: has this student previously cancelled from other Auxiliary C-Schools; could the student have told the DIRAUX earlier; is the reason for successful completion valid; is the student in good standing in the Auxiliary? Notwithstanding the above, nothing precludes the DIRAUX from taking additional administrative disciplinary action pursuant to Chapter 3 of the Auxiliary Manual depending upon the severity of a student's actions regarding the C-School.

3. Duration:

Revocation of Auxiliary C-School orders and associated privileges may be imposed for one (1), two (2), or three (3) years. The duration shall be determined based upon the timeliness of the notice to the DIRAUX or lead instructor and the aforementioned factors of consideration.

4. Notification to the Student:

The DIRAUX shall notify the student in writing (e-mail is acceptable, copy to the DCO, DCDR and FC) of any penalty assessment, as well as their right to appeal, within 30 calendar days. Any additional administrative disciplinary action shall be processed in accordance with Chapter 3 of the Auxiliary Manual.

5. Appeals:

A student may appeal a C-School penalty in writing (e-mail is acceptable) to CG-54211. Any appeal must be filed within 30 days of the penalty's date of issuance. The standard of review shall be limited to whether the provisions of this section had been followed. CG-54211's decision shall be final (e-mail is acceptable).